

Graduate Teaching Assistant Positions for AY 2017-18
Mechanical Engineering Department

The Mechanical Engineering Department expects to fill several Graduate Teaching Assistant (GTA) Positions for the AY2017-18 Academic Year. Candidates for these positions should be students in good standing in the Department's doctoral program, and who are qualified to teach and assist instruction of the Department's undergraduate and graduate courses. Benefits of the GTA appointments include a stipend, paid tuition up to 10 approved graduate credits per semester, and health insurance benefits.

Availability of Graduate Teaching Assistantships: Availability of new GTA positions may be limited because of reappointments, recruitment of incoming Ph.D. students, and other prior commitments.

When available: GTA positions will begin on August 19, 2017, and extend through either December 31, 2017 (Fall semester appointment) or May 16, 2018 (full AY appointments).

Due date of applications: June 25, 2017 to receive full consideration.

Where application materials may be obtained: Application form is available on the Mechanical Engineering Department web page. Please indicate on this form whether the application is for a new GTA appointment or for renewal of an existing GTA appointment. Applications must be signed and submitted in hard copy form to Ms. Lisa Rapicano at the ME Front Desk prior to the deadline above. Electronically submitted (e.g. email) applications will not be accepted.

Date by which hiring decisions will be made: July 15, 2017

Non-discrimination statement: Wayne State University and the GEOC recognize an obligation and reaffirm their commitment to achieve equal employment opportunity, non-discrimination, and non-harassment within the University. Accordingly, it is agreed that, consistent with University policies, the University and members of the bargaining unit shall not discriminate or harass on the basis of race, color, veteran status, height, weight, ethnicity, religion, creed, political affiliation, political beliefs, membership in any social or political organization, national origin, ancestry, marital or parental status, age, gender, gender identity or expression, pregnancy, sexual orientation, disability, or HIV status, of those capable of performing their professional duties.

Hiring Criteria: Successful applicants will be enrolled, full-time students in the department's doctoral program, who have demonstrated satisfactory academic progress toward the degree by: 1) on-time completion of required steps in the Ph.D. program such as the written qualifying examination, oral qualifying exam, dissertation credits (999x), individual development plan (IDP), and annual Ph.D. student review; and 2) achievements in doctoral research such as publications and conference presentations. Applicants for reappointment should have demonstrated excellent teaching in their previous GTA appointment(s). GTA appointments will generally not be awarded to applicants who have been in the Ph.D. program for longer than 5 years, or to applicants who have held GTA appointments in 6 or more previous semesters. All applicants must complete the GTA application form and return it to the department administrative assistant by the due date listed above. Note: some GTA positions may also be available to thesis MS students (Plan A), in such cases, similar criteria regarding qualifications, research accomplishments, and satisfactory progress in the graduate program apply. Please consult the department chair about whether any of the department's GTA positions are available to thesis MS students.

**Application for a Graduate Teaching Assistant Position
Mechanical Engineering Department
AY 2017-18**

Name: _____

Access ID: _____ Banner ID: _____

Ph.D. Research Advisor: _____

Dissertation Title: _____

Are you applying for a new GTA appointment or a renewal of an existing GTA appointment?

____ New appointment

____ Renewal of existing appointment

I. Progress in Doctoral Program:

First semester enrollment in the Ph.D. program (e.g. F16): _____

Did you pass the Preliminary Qualifying Examination? ____ Yes ____ No Date: _____

Did you pass the Oral Qualifying Examination? ____ Yes ____ No Date: _____

Did you complete the prospectus? ____ Yes ____ No Date: _____ Prospectus:

II. Academic History:

Number of credits completed, including courses with grades of "Y": _____

Dissertation Credits Completed:

Dissertation Course	Semester Completed (e.g. F16)
ME 9991	
ME 9992	
ME 9993	
ME 9994	

III. Please list all previous GTA appointments you have held in the Department:

Semester	Course(s)	Instructor(s)

Student Signature: _____

Date: _____