

## GET PhD Proposal Meeting – Few Guidelines

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For proposal presentation, you should target a 35~40 minute presentation, with roughly the following breakdown:

- Motivation with compelling references from the business press or industry crying out for help (1~2 slides)
- Literature review with details on one or two seminal articles discussed in detail (5~8 slides); Literature review slides should clearly identify the shortcomings with the existing body of knowledge
- Research goals, objectives, scope/assumptions (2~3 slides)
- Research methodology/approach (6~8 slides)
- Preliminary results if any
- Research timeline (1 slide)

Here are the forms that you need to complete for your PhD proposal meeting (also available on the following Graduate School website: <http://gradschool.wayne.edu/current/forms.php>):

### PhD Candidacy

On the PhD Candidacy form, circle No for “Is the Oral Exam part of the Qualifying Exam”. As for the “Date Written Qualifying Exam was passed”, it is the date of your PhD Preliminary Exam (we are using your PhD Preliminary Exams to meet this requirement, use the date of the last exam you passed). Students should file for candidacy upon passing their Preliminary Exams, having a full committee, and having completed at least 50 credits. This will allow students to take candidacy credits beyond 9991 and avoids any slow downs or unnecessary credits to stay active. Students should not wait until they complete their Dissertation Proposal to complete this form.

### PhD Prospectus and Record of Approval

### Conflict of Interest Form

PhD Time Extension Request – If necessary. To submit the PhD Time Extension Request, you should submit the most recent Annual Evaluation Form.

In case you have not already completed your PhD Plan of Work, you should complete this paperwork as well:

PhD Plan of Work (the GET Program has its own version of the PhD Plan of Work form and Mark can supply it)

### PhD Transfer of Credit

As for the date of the proposal, you need to bring handouts of the PhD proposal presentation for distribution to the committee members. Share the presentation in advance with any online participants. Also, you should bring a hard copy of the PhD proposal in case someone refers to specific sections of the document.

Good luck!