

Coursework Funding Policy for Doctoral Students

All PhD Students receiving departmental funding for their education and research efforts in the form of GTA, GSA, Rumble Fellow, and GRA (funded by EMMP) shall have the primary focus of their courses and research be Industrial & Systems Engineering. All funded student research must have at minimum a collaborative effort with Industrial Engineering faculty and approval from their PhD Advisor.

The Industrial & Systems Engineering Department will:

- Require all PhD Students to consult with their Advisor prior to registering courses each term. If no Advisor has been identified, they must consult with the Department GPO for PhD programs.
- Only pay for up to 12 credits of coursework from other Departments, AND those courses must be listed on an *approved* Plan of Work. This is to encourage students to take more relevant PhD coursework from the ISE Department. Special circumstances may exist for additional credits, but those will be handled on a case by case basis.
- Not be responsible for costs associated with any coursework credits from other Departments that exceed 12 Credits or are not listed on approved Plans of Work. Any costs for credit hours above the 12 Credits threshold will be responsibility of the student.
- Under no circumstances pay for non-ISE Department thesis credits.
- Place Administrative Holds on registration for new students and any student who does not have an approved Plan of Work. This will occur each term. Holds will be released temporarily upon consulting with the Department GPO or Advisor to determine allowable courses for the term so that the student can register.

Students appointed to GRA positions throughout their studies are exempt from this policy. However, if a student is funded by a GRA position only for an interim period and transitions to a relevant departmental funded position, this policy would still apply. This policy shall go into effect on January 1, 2017 and shall apply to any courses that have not officially started for the term.