

**Graduate Teaching Assistant (GTA) and Graduate Student Assistant (GSA) Positions for AY 2019-20
College of Engineering - All Departments**

The Departments of the College of Engineering expect to fill several Graduate Teaching Assistant (GTA) and Graduate Student Assistant (GSA) Positions for the AY2019-20 Academic Year. Candidates for these positions should be students in good standing in the Department's doctoral program, and who are qualified to teach and assist instruction of the Department's undergraduate and graduate courses. Benefits of the GTA appointment include a stipend, paid tuition up to 10 approved graduate credits per semester, and health insurance benefits.

Availability of GTA and GSA positions: Availability of new GTA and GSA positions may be limited because of reappointments, recruitment of incoming PhD students, and other prior commitments.

When available: GTA and GSA positions will begin on August 19, 2019, and extend through either December 31, 2019 (Fall semester appointment) or May 14, 2020 (full AY appointments).

Due date of applications: May 21, 2019, to receive full consideration.

Where application materials may be obtained: Application forms are available from the Administrative Assistant, or equivalent staff person, for your department.

Date by which hiring decisions will be made: June 15, 2019

Non-discrimination statement: Wayne State University and the GEOC recognize an obligation and reaffirm their commitment to achieve equal employment opportunity, non-discrimination, and non-harassment within the University. Accordingly, it is agreed that, consistent with University policies, the University and members of the bargaining unit shall not discriminate or harass on the basis of race, color, veteran status, height, weight, ethnicity, religion, creed, political affiliation, political beliefs, membership in any social or political organization, national origin, ancestry, marital or parental status, age, gender, gender identity or expression, pregnancy, sexual orientation, disability, or HIV status, of those capable of performing their professional duties.

Hiring Criteria: Successful applicants will be enrolled, full-time students in the department's doctoral program, who have demonstrated satisfactory academic progress toward the degree by: 1) on-time completion of required steps in the PhD program such as the written qualifying examination, oral qualifying exam, dissertation credits (999x), individual development plan (IDP), and annual Ph.D. student review; and 2) achievements indicating progress in doctoral research such as publications and conference presentations. Applicants for reappointment should have demonstrated excellent teaching or service in their previous GTA or GSA appointment(s). GTA and GSA appointments will generally not be awarded to applicants who have been in the PhD program for longer than 5 years, or to applicants who have held GTA/GSA appointments in 6 or more previous semesters. *Note: Consult your Department Chair or Graduate Program Officer for information about any exceptions to these policies.* All applicants must complete the GTA/GSA application form and return it to the department administrative assistant by the due date listed above.

**Application for a Graduate Teaching Assistant Position
Department of Civil and Environmental Engineering
AY 2019-20**

Name: _____

Access ID: _____

Banner ID: _____

Ph.D. Research Advisor: _____

Dissertation Title: _____

Are you applying for a new GTA appointment or a renewal of an existing GTA appointment?

____ New appointment

____ Renewal of existing appointment

I. Progress in Doctoral Program:

First semester enrollment in the Ph.D. program (e.g. F18): _____

Did you pass the Preliminary Qualifying Examination? ____ Yes ____ No Date: _____

Did you pass the Oral Qualifying Examination? ____ Yes ____ No Date: _____

Did you complete the Prospectus? ____ Yes ____ No Date: _____

II. Academic History:

Number of credits completed, including courses with grades of "Y": _____

Dissertation Credits Completed:

Dissertation Course	Semester Completed (e.g. F18)
CE-9991	
CE-9992	
CE-9993	
CE-9994	

III. Please list all previous GTA appointments you have held in the Department:

Semester	Course(s)	Instructor(s)

IV. Please attach a copy of your CV.

Student Signature: _____

Date: _____

V. Approvals:

1) Signature of Ph.D. Research Advisor: _____

2) Signature of Graduate Program Officer: _____

Note: Applications will not be evaluated without the above approvals.